



# Commonwealth Healthcare Corporation

Commonwealth of the Northern Mariana Islands  
1178 Hinemlu' St. Garapan, Saipan, MP 96950



## HUMAN RESOURCES

### EXAMINATION ANNOUNCEMENT NO. 25-081

POSITION: **Electrician**  
NO. OF VACANCIES: **1**

OPENING DATE: **06/11/2025**  
CLOSING DATE: **06/25/2025**

SALARY: **\$30,823.52 P/A**  
PAY LEVEL: **05/01**

*The salary given will be determined by the qualifications of the appointee.*

LOCATION: **Plant Operations, Facilities Management,  
Commonwealth Healthcare Corporation, Saipan**

#### **NATURE OF WORK:**

Under the general supervision of the Facilities Management Director and the direct supervision of the Plant Operations Manager, the employee in this position performs a variety of general electrical duties to support the Commonwealth Healthcare Corporation (CHCC) facilities. Plans electrical systems additions or modifications on secondary circuits. Works on secondary electrical systems that are 1000 volts and below.

#### **DUTIES AND RESPONSIBILITIES:**

- Install electrical apparatus, fixtures and equipment for lights motors and other system.
- Connect wiring in electrical circuits and networks ensuring compatibility of components.
- Install or replace safety and distribution components (e.g. switches, resistors, circuit-breaker panels etc.).
- Dismantles electrical machinery and replaces defective electrical or mechanical parts such as brushes and armatures.
- Mounts motors, transformers, and lighting fixtures into position and completes circuits according to diagram specifications.
- Lays out, assembles, installs, tests, repairs, and adjusts electrical fixtures, apparatus, equipment, wiring, and new services to include panels, breakers, and conduit.
- Understand and apply blueprints and technical diagrams.
- Use testing devices to identify and report electrical problems.
- Have knowledge of electrical code regulations and requirements.
- Interprets blueprints; works from sketches or verbal instructions.
- Perform preventative maintenance and inspection.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Reads, employs, and updates electrical panel schedules.
- Plan layout and installation of electrical wiring, equipment, or fixtures, based on job specifications and local codes.
- Connect wires to circuit breakers, transformers, or other components.
- Provide preliminary sketches or cost estimates for materials or services.
- Performs miscellaneous job-related duties as assigned.

#### **QUALIFICATIONS:**

**Education:** High School Diploma, General Education Development (GED), Advanced Development Institute (ADI), or Adult Basic Education (ABE).

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CHCC is an equal opportunity employer. We consider all applicants for all positions without regard to race, color, religion, sex, disability, age, mental or veteran status, the presence of a non-job-related medical condition or disability, or any legal protected status.

**Experience:** Plus, five (5) years of experience directly related to the duties or completed a four-year apprenticeship program.

**Other:** Completed degree(s) from an accredited institution that are above the minimum education requirement may be substituted for experience on a year for year basis.

**Licenses/Certifications:** Electrician certification.

**KNOWLEDGE/SKILL/ABILITY:**

- Ability to isolate defects in wiring, switches, motors, and other electrical equipment.
- Ability to install and maintain motors, lighting fixtures, circuit breakers, and transformers.
- Knowledge of electrical systems including planning additions or modifications on secondary circuits.
- Ability to use hand and power tools applicable to trade.
- Ability to install grounding leads.
- Ability to read commercial electrical blueprints and apply NEC through the full range of commercial and industrial maintenance and construction work.
- Ability to install and maintain motors, welding equipment, lighting fixtures, circuit breakers, and transformers as appropriate to the position.
- Ability to use appropriate tools and diagnostic equipment to repair, install, replace, and test electrical circuits, equipment and appliances.
- Ability to diagnose and repair electrical controls, industrial motor control centers, and programmable logic controllers.
- Near Vision — The ability to see details at close range (within a few feet of the observer).
- Oral Comprehension — The ability to listen to and understand information and ideas presented through spoken words and sentences. See more occupations related to this ability.
- Static Strength — The ability to exert maximum muscle force to lift, push, pull, or carry objects.
- Trunk Strength — The ability to use your abdominal and lower back muscles to support part of the body repeatedly or continuously over time without 'giving out' or fatiguing.
- Extent Flexibility — The ability to bend, stretch, twist, or reach with your body, arms, and/or legs.
- Manual Dexterity — The ability to quickly move your hand, your hand together with your arm, or your two hands to grasp, manipulate, or assemble objects.

**CONDITIONAL REQUIREMENTS:**

Employment is contingent upon successful clearing of pre-employment health screening and drug screening in accordance with CHCC policy.

**OTHERS:**

This position is a Full-Time employment status and requires at least 40 hours per week. This position is “**Non-Exempt**” or is eligible to receive overtime compensation pursuant to the Fair Labor Standards Act (FLSA) of 1938 Federal Law. Regular operating hours of the Commonwealth Healthcare Corporation will be Monday to Friday from 7:30am to 4:30pm. This work schedule however is subject to change with or without notice based on the Employer’s business requirement and/or by the demands of the employee’s job. This position is paid on a bi-weekly basis (2-week period). CHCC adheres to all applicable deductions such as C.N.M.I. Tax, Federal Tax, Medicare and Social Security.

**Note(s):**

- *Three-fourths 20 CFR 655, Subpart E: “Workers will be offered employment for a total number of work hours equal to at least three fourths of the workdays of the total period that begins with the first workday after the arrival of the worker at the place of employment or the advertised contractual first date of need, whichever is later, and ends on the expiration date specified in the work contract or in its extensions, if any.”*
- *Employer-Provided Items 655.423(k): Requires Employer provide to the worker, without charge or deposit charge, all tools, supplies and equipment required to perform the duties assigned.*

**INTERESTED PERSONS SHOULD SEND THEIR CURRENT APPLICATION FORMS TO:**

Office of Human Resources

Commonwealth Healthcare Corporation

1178 Hinemlu’ St. Garapan, Saipan, MP, 96950

Office Hours: Monday through Friday, 7:30am to 4:30pm; **CLOSED** on weekends and holidays.

Employment Application Forms are available at the hospital facility’s Main Cashier Office or online at [www.chcc.health](http://www.chcc.health).

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E-mail: [apply@chcc.health](mailto:apply@chcc.health)  
Trunk Line: (670) 234-8951 ext. 3427/3444/3556  
Fax Line: (670) 233-8756  
Rev. 06/11/25 nka

***Note:*** Education and training claimed in Employment Application must be substantiated by diploma, certificate or license. Failure to provide complete application form or the required documents will result in automatic disqualification.